STEPS

1 First Time Login / Activation AGROSecure / Login

SINGLE USER MODULE

1. Corporate Administrator (CA) to download **AGROSecure** thru Google Play Store/ App Store/ App Gallery.
2. Open AGRONetBIZ at https: agronetbiz.com.my.
3. Click: 1st Time Login.
4. Click: Corporate Administrator.
5. Key in Corporate Administrator (CA) **Username** and **PIN Number** (Please call Contact Centre at 1-300-88-2476 to get the Pin Number).
6. Corporate Administrator (CA) create New Password.
7. Please open **AGROSecure** at customer device and click Activate Mobile Token.
8. Scan QR Activation Code (at the website) or ***Input Manually.**
9. Create: your own login Passcode/PIN to Login **AGROSecure**.
10. Enter: 6-digit Passcode/PIN.
11. **AGROSecure** display Registration Code. Please Key in: The code into the Registration Code box at the website.
12. Click: Request TAC Number.
13. Key in TAC Number (received via SMS) & Click Next.
14. Scan: The Confirmation Code by using **AGROSecure** apps to complete.
15. Open: **AGROSecure** App.
16. Click: Next to scan QR Code.
17. Scan: QR Confirmation Code or ***Input Manually.**
18. Success Registration at https: agronetbiz.com.my. (Cooling-off period has been activated. You are only able to Login after **12-HOURS** cooling period.)
19. Login AGRONetBIZ.
20. Access Login require One Time Password.
21. Login **AGROSecure** to get One Time Password.
22. Key in: One Time Password box (at the website).
23. Click: Next and Login successful.

2 Corporate Administrator (CA) - User Creation (Single User / Viewer)

1. Login (follow step 19 – 23)
2. Click: IB Service Administration
3. Click: User Maintenance & Click: Create
4. Choose User Role: Single User/ Viewer & Click: Next
5. Corporate Administrator (CA) must key in all Asterisk (*) info user detail.
6. Create ****Temporary Password** for User (Single User/Viewer).
7. Tick Allow Box Services and Account Number for user.
8. Click: Confirm.

3 Approval Matrix

1. Login (follow step 19 – 23).
2. Click: IB Service Administration
3. Click: Edit Approval Matrix & Click: Add.
4. Click: (+) to drop the bar.
5. Corporate Administrator (CA) to set any amount in the Amount (up to RM) box for limit the transaction amount. (Maximum is RM500,000).
6. Tick (/) in action box and Set number 1 in Group A box
7. Click: Next & Confirm

4 User Activation (Single User Role)

1. Single User to download **AGROSecure** thru Google Play Store/ App Store/ App Gallery.
2. Open AGRONetBIZ at https: agronetbiz.com.my.
3. Click: 1st Time Login & Click: Corporate User.
4. Key in Username & Temporary Password provided by CA.
5. Follow step 7-23 (in 1st box).

5 User – Transaction Approval

1. Login (follow step 19 – 24).
2. Select transaction(s).
3. User must key in all Asterisk (*) info.
4. Once confirm/checked the details transaction, Please open **AGROSecure** (in Mobile Apps).
5. Click: Log In & Enter **AGROSecure** Passcode/PIN.
6. Click: Transaction Signing.
7. Scan Challenge Question QR Code or Input Manually.
8. **AGROSecure** will display Challenge Response Code.
9. Key in the number into Challenge Response Code box at the website.
10. Click: Confirm & Transaction Approved

*Input Manually:

1. Click: Icon Keyboard.
2. Key in 6, 8 or 14-digits below QR code (at the AGRONetBIZ website) into **AGROSecure** and click OK.
3. **AGROSecure** display 6 or 8-digits code.
4. Please Key in: The code into the Registration Code box at the website.

**Temporary Password :
Temporary Password must have alpha numeric and cannot include a special character length 8-12 digits.

STEPS

1 — First Time Login / Activation AGROSecure / Login

MULTIPLE USER MODULE

1. Corporate Administrator (CA) to download **AGROSecure** thru Google Play Store/ App Store/ App Gallery.

2. Open AGRONetBIZ at https: agronetbiz.com.my.

3. Click: 1st Time Login.

4. Click: Corporate Administrator.

5. Key in Corporate Administrator (CA) **Username** and **PIN Number** (Please call Contact Centre at 1-300-88-2476 to get the Pin Number).

6. Corporate Administrator (CA) create New Password.

7. Please open **AGROSecure** at customer device and click Activate Mobile Token.

8. Scan QR Activation Code (at the website) or ***Input Manually.**

9. Create: your own login Passcode/PIN to Login **AGROSecure**.

10. Enter: 6-digit Passcode/PIN.

11. **AGROSecure** display Registration Code. Please Key in: The code into the Registration Code box at the website.

12. Click: Request TAC Number.

13. Key in TAC Number (received via SMS) & Click Next.

14. Scan: The Confirmation Code by using **AGROSecure** apps to complete.

15. Open: **AGROSecure** App.

16. Click: Next to scan QR Code.

17. Scan: QR Confirmation Code or ***Input Manually.**

18. Success Registration at https: agronetbiz.com.my. (Cooling-off period has been activated. You are only able to Login after **12-HOURS** cooling period.)

19. Login AGRONetBIZ.

20. Access Login require One Time Password.

21. Login **AGROSecure** to get One Time Password.

22. Key in: One Time Password box (at the website).

23. Click: Next and Login successful.

2 — Corporate Administrator (CA) to create User (Viewer/ Initiator/ Approver)

1. Login (follow step 19 – 23)

2. Click: IB Service Administration.

3. Click: User Maintenance & Click: Create.

4. Choose User Role: Viewer / Initiator / Approver & Click: Next.

5. Key in all Asterisk (*) info.

6. Set Approver Group to the Approver (*only*) for ****Approval Matrix.**

7. Create *****Temporary Password** for User (Viewer / Initiator / Approver).

8. Tick Allow Box Services and Account Number for user.

9. Click: Confirm.

---

3 — Approval Matrix

1. Login (follow step 19 – 23).

2. Click: IB Service Administration

3. Click: Edit Approval Matrix & Click: Add.

4. Click: (+) to drop the bar.

5. Corporate Administrator (CA) to set any amount in the Amount (up to RM) box to limit the transaction amount. (Maximum is RM500,000).

6. Tick (/) in action box & Set number 1 in Group A box.

7. Click: Next & Confirm.

4 — User Activation (Approver Role)

1. Approver to download **AGROSecure** thru Google Play Store/ App Store/ App Gallery.

2. Open AGRONetBIZ at https: agronetbiz.com.my.

3. Click: 1st Time Login & Click: Corporate User.

4. Key in Username & Temporary Password provided by CA.

5. Follow step 7-23 (in 1st box).

5 — User – Transaction Approval

Initiator Role

1. Key in Username & Password to Login.

2. Initiator to select transaction(s).

3. Initiator must key in all Asterisk (*) info.

4. Click: Confirm after check all the transaction details.

5. The transaction is now pending for Approval.

Approver Role

1. Once successfully Login (refer step 3).

2. Click: Authorization.

3. Choose transaction to approve by clicking the IB reference number of the transaction.

4. Once check the transaction details, Choose and Click: Approve or Reject.

5. Please open **AGROSecure** (in Mobile Apps) & Click: Log In.

6. Enter **AGROSecure** Passcode/PIN.

7. Click: Transaction Signing.

8. Scan QR Code or Input Manually.

9. **AGROSecure** will display Challenge Response Code.

10. Key in the number into Challenge Response Code box at the website.

11. Click: Confirm & Transaction Approved.

---

*Input Manually:

1. Click: Icon Keyboard.
2. Key in 6, 8 or 14-digits below QR code (at the AGRONetBIZ website) into **AGROsecure** and click OK.
3. **AGROSecure** display 6 or 8-digits code.
4. Please Key in: The code into the Registration Code box at the website.

**Approval Matrix: Approval Matrix grouping based on transaction limit to approve (please refer to Approval Matrix guidance).

***Temporary Password: Temporary Password must have alpha numeric and cannot include a special character length 8-12 digits.